|  |  |  |  |
| --- | --- | --- | --- |
| Considerations | Anticipate challenges | Plans and ideas | Next steps and assignments |
| Review the NCDPI [CDP Guidance Document](https://drive.google.com/file/d/1ihz-ZTZ2Up3rndCwvV-zu8RBP4q1pGHe/view). |  |  |  |
| Determine district choice of digital platform to facilitate CDP development and maintenance. * Consider free digital platforms such as [| NC Careers.org](https://nccareers.org/) and [CFNC](https://auth.cfnc.org/Identity/Account/Login?ReturnUrl=%2Fconnect%2Fauthorize%2Fcallback%3Fclient_id%3DCfncUmbraco%26redirect_uri%3Dhttps%253A%252F%252Fwww.cfnc.org%252Fsignin-oidc%26response_type%3Dcode%26scope%3Dopenid%2520profile%2520openid%2520profile%2520cfncdata%26code_challenge%3DgF9M_UDBUKrjrIjY8yoX3JtE7dMlTRTgNSHGhLx_pAE%26code_challenge_method%3DS256%26state%3DCfDJ8Dlxqo2Kn8RHuLtS2YtmWHbKliTVTgYrdceSMPlrWi-Wmyg-v7bVn3OUBhJnf6cM1kAgT_F-SzWHtI6ZY3yKqIjFP4YT6GL7JT2yPzgEVI7kqIJ4vTVWfeFf8njENTlyRK9K55Iawd0wdCt3aNjjcmtVOGFyXSJt-aqKLI-U9v1nuvbKgvjPc66P_YMw14DaaDBIb9TtoDf_MBgzV-4v-ES_l6zQ4K-lLm2ObEyhJtkf7pee0erO17Oii3Dc4OIxZ212IKlZf1f9W9vqy6nQjG1xX1Ukyp9RheSdNupARsHWhB-v9oJBwK34B7HdGm4d4iCoGn_3djNnZoaxVgd1eVvKdRz2NWqxdeYO6zHfxAIVjKKXsJ_Hwv21TBInk0GmvQ%26x-client-SKU%3DID_NET8_0%26x-client-ver%3D7.1.2.0) to meet some or part of the requirements of the law.
* Determine who is already trained to use the platform(s) and who will need training.
 |  |  |  |
| Determine CDP plan format and content.  |  |  |  |
| Define roles.* District CDP Point of Contact
* CDP interdepartmental team members

Establish CDP PLC? |  |  |  |
| Schedule meetings.* Frequency
* Methodology
	+ (virtual or in-person)
 |  |  |  |
| Develop a CDP team communication plan. |  |  |  |
| Determine materials and resources necessary to complete the work. |  |  |  |
| Considerations | **Anticipate challenges** | **Plans and ideas** | **Next steps and assignments** |
| Determine who will decide and how the district will collect, evaluate, and share exemplars.  |  |  |  |
| Determine a plan for accountability monitoring and communication distribution.  |  |  |  |
| Consider CDP plan sustainability beyond SY24-25. |  |  |  |

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| Planning Notes: |