

CLASSROOM TEACHERS (PRC 001)

PROGRAM REPORT CODE: 001
UNIFORM CHART OF ACCOUNTS CODE: XXXX-001-XXX
STATUTORY REFERENCE: [GS 115C-301](#)
[GS 115C-105.25\(b\)](#)
[SL 1993-769, Section 19.24](#)
[SL 2003-284, Section 7.10](#)

TYPE: 10 month Positions

TERM: July 1 - June 30

PURPOSE: Provides guaranteed funding for salaries for classroom teachers, including Grade 6 to 12 Program Enhancement Teachers. To qualify as a classroom teacher and to be charged against this allotment, an individual must spend a major portion of the school day providing classroom instruction and shall not be assigned to administrative duties in either the central or school offices. If an LEA decides to employ a Math/Science/Computer teacher, this individual does not have to spend a portion of the school day providing classroom instruction.

ELIGIBILITY: Each LEA is entitled to positions.

FORMULA: The following positions are calculated separately and then consolidated into PRC 001. The total positions are then multiplied by the LEA's average monthly salary (based on prior year 6th pay period plus legislated salary increases) plus benefits. The individual formulas are listed below.

After the first month of school, an LEA can request additional resources due to extraordinary student population growth. Allotments will be adjusted within available funds. (See General Information Section, Allotment Adjustment for ADM growth.)

For city LEAs with less than 3,000 ADM, fractions are rounded up to the nearest whole position.

Teachers are allotted based on one per the following number of students (based on allotted ADM) and rounded to the nearest one-half position.

<u>Grades</u>	<u>Number of Students</u>
K	18
1	16
2-3	17
4-6	24
7-8	23
9	26.5
10-12	29

NOTE: Preschool student ADM is not used in the teacher allotment formula. For allotment purposes, Children with Disabilities served in separate settings are included in their appropriate grades as determined by school administrators.

CLASS SIZE REQUIREMENTS:

	<u>LEA Maximum Average</u>	<u>Individual Class Maximum</u>
K	18	21
1	16	19
2	17	20
3	17	20

4th to 12th Grade – No class size maximums.

MATH / SCIENCE / COMPUTER TEACHERS:

Each county is entitled to one position. Positions will be divided between county and city LEAs based on previously approved plans. The percent split will remain in effect until the plan is revised and DPI is notified. Plans do not have to be submitted to DPI.

SPECIAL PROVISION:

- 1) Refer to the School Attendance and Student Accounting Manual produced by the Division of School Business for items including class size, definition of program enhancement teachers and dual language immersion classes.
- 2) Additional classroom teachers may be allotted within available funds based on the provisions outlined in Section 01 and upon request by the superintendent to the Division of School Business. (See General Information Section, Small Schools)
- 3) It is recommended that the teachers generated by self-contained/separate classrooms serving children with disabilities be used for children with disabilities. This includes self-

contained/separate classes for autism, deaf-blind, behaviorally-emotionally disabled, developmental delayed, educable mentally disabled, hearing impaired, learning disabled, multi-handicapped, orthopedically impaired, other health impaired, speech-language impaired, severe profound, trainable mentally disabled, traumatic brain injured and visually impaired.

- 4) Per [SL 1997-239](#), LEAs shall use the teachers allocated for students assigned to alternative learning programs
 - a) pursuant to the regular teacher allotment and
 - b) only to serve the needs of these students
- 5) The State regulations permit LEAs to identify a state allotted teaching position (no additional positions are provided and no Career Technical education funds can be used) and use that position to pay a Junior ROTC instructor, provided the local school does employ another teacher using local funds to replace the use of the State allotted position. For each Junior ROTC position paid from State funds, a locally paid position must be provided.
- 6) Teachers on Loan Additional positions may be allotted to LEAs which have teachers from their LEA selected to serve with the Department of Public Instruction. The teachers selected will work at designated LEAs throughout the State in support of major State Board of Education initiatives such as school assistance, teacher inductions, technology assessment/training, and student improvement. These additional teacher positions are allotted to the LEAs from which the teachers are employed since the reassigned teachers will remain on the LEA's payroll. The allotment will be in PRC 096 Special Position Allotment or in PRC 095 Special Dollar Allotment. For additional information, please contact Educator Effectiveness.
- 7) Teacher of the Year - An additional position (12 months) is allotted to the LEA from which the Teacher of the Year is selected. This allotment will also be allotted in PRC 096, Special Position Allotment.
- 8) All newly certified teachers (local & state) who have never taught before, or taught less than 6 months, are eligible for up to three extra days of employment for orientation and classroom preparation. This includes lateral entry teachers that are newly certified and have never taught before. If the teacher does not have zero years on his or her license due to non-teaching experience being credited, then the School Financial Reporting Section must approve the new teacher orientation funding. The teacher is to be paid appropriately for the teacher's certification level and years of service. Eligible Teachers must be paid from pay code object 125 for the additional days of employment. The state will pay up to 3 days of training per eligible teacher based on the teacher's daily rate of pay. The School Allotments Section will allot funds beginning in March based on the number of eligible teachers paid, not to exceed 3 days per teacher. Once the number of participants and additional days of service are identified, your regular classroom teacher position allotment will be increased. The three additional new teacher orientation days must be completed by April 30th. Any new teachers hired after this date should go through orientation with the new teachers for the next fiscal year.

- 9) If an LEA plans to convert a position to contract for an International Faculty Exchange (IFE) member, that unit may request the conversion of positions to dollar equivalents. This applies only to IFE programs.

Positions converted used to cover costs associated with bringing an International Faculty Exchange (IFE) to the LEA through the International Exchange Program will be converted at the statewide average salary plus benefits.

Refer to PRC020 for further details on the use of these positions.

- 10) Teachers for geographically isolated K-12 schools: An additional teacher allotment will be made for small schools when consolidation is not feasible due to the geographic isolation of the school and the school meets at least one of the following criteria:

- i) The school is located in an LEA in which ADM is less than 1.5 per square mile.
- ii) The school is located in an LEA for a county containing more than 150,000 acres of national forest owned by the federal government and managed by the US Forest Service pursuant to GS 104-5.

- a) Qualifying schools will receive one classroom teacher per grade. Teachers will be allotted to the remainder of the LEA under the regular teacher allotment formula.
- b) An LEA receiving special allotments for a small, geographically isolated school shall continue to receive one-half of that special allotment funding for the fiscal year after the school is closed. These funds shall be used to assist in the transition of students from the closed school to other schools in the LEA.

- 12) The position being funded by Burroughs Welcome Grant will be funded an extra 2 months from this category.

- 13) No ABC transfers are allowed out of this allotment category.

K-5 PROGRAM ENHANCEMENT TEACHERS (PRC004)

PROGRAM REPORT CODE: 004
UNIFORM CHART OF ACCOUNTS CODE: XXXX-004-XXX
STATUTORY REFERENCE: [GS 115C-301](#)
[GS 115C-105.25\(b\)](#)
[SL 2018-2, Section 3](#)

TYPE: 10 month positions
TERM: July 1 - June 30
PURPOSE: Provides guaranteed funding for salaries for Kindergarten to fifth grade Program Enhancement Teachers
ELIGIBILITY: Each LEA is entitled to positions.
FORMULA: Positions shall be allotted at 1 ten month position for every 191 allotted average daily membership in Kindergarten through 5th grade

SPECIAL PROVISION:

- 1) Refer to the [School Attendance and Student Accounting Manual](#) for definition of class size, Program Enhancement Teachers and courses included.
- 2) Positions may only be transferred out of this allocation through an ABC transfer to PRC001 Classroom Teachers.
- 3) Positions may not be converted to PRC020 for International Faculty Exchange

INTERNATIONAL FACULTY EXCHANGE TEACHERS (IFE) (PRC 020)

PROGRAM REPORT CODE: 020
UNIFORM CHART OF ACCOUNTS CODE: XXXX-020-XXX
STATUTORY REFERENCE: [GS 115C-105.25\(b\)](#)

TYPE: Dollars
TERM: July 1 - June 30
PURPOSE: Provides a separate account into which LEAs may transfer teacher positions to cover a contract for a visiting international faculty member.
ELIGIBILITY: Each LEA is entitled to request a conversion of positions to dollar equivalents.
FORMULA: None.

SPECIAL PROVISION:

If an LEA plans to convert a position to contract for an International Faculty Exchange (IFE) member, that unit may request the conversion of positions to dollar equivalents. This applies only to IFE programs.

- Positions converted used to cover costs associated with bringing an International Faculty Exchange (IFE) to the LEA through the International Exchange Program will be converted at a rate of the statewide average salary plus benefits of a classroom teacher
- The converted funds shall be used only to provide visiting international exchange teachers with salaries commensurate with their experience levels, to provide any State-approved bonuses, and to cover the costs associated with supporting visiting international exchange teachers within the local school administrative unit, including programming and related activities, background checks, medical coverage, and other program administration services in accordance with the federal regulations for the Exchange Visitor Program, 22 C.F.R. Part 62.