

ROSTER VERIFICATION

As the State includes student growth in the NC Educator Evaluation System, it is critical that student-teacher data links are accurate. During each school year, the Department of Public Instruction will launch a roster verification process that ensures that teachers are accurately linked to the students they teach. Roster verification is simply a way for teachers to verify their class rosters and allow schools and teachers to indicate when there are multiple professionals sharing responsibility for a student's instruction.

The roster verification process can be accessed through the [EVAAS](#) website. Teachers, principals, and central office staff members will log in with the same user name and password that they use to access [EVAAS](#). The login page has a user name and password recovery option for individuals who have forgotten their user names and/or passwords.

Teachers with questions about the process should contact their building principals, and building administrators should contact their [EVAAS](#) district administrator at the central office.

All documents pertaining to the roster verification process can be found on the [EVAAS](#) website. Please use the links and dates found in the gray boxes on the right side of the login page.